

Job Coaching Evaluation

And

Training Plan Outline

Customer: _____ **Date:** _____

Vocational Goal: _____

Employment Preferences:

First Choice: _____

Second Choice: _____

- 1. Existing Information Verified**

- 2. Training Plan Developed**

- 3. Job Seeking Skills are Developed**
 - } Resume development

 - } Skills related to job-interviewing

- } Job-seeking skills developed
- } Other: _____

4. Job Development (Customer-specific)

- } Employer contact
- } Customer job interview (accompany and/or coordinate)
- } Other: _____

5. Employer Interventions

- } Interview Assistance
- } Job Orientation
- } Work Schedule orientation
- } Other: _____

6. Job Analysis

- } Essential Job Duties (Identify)
- } Job Accommodation coordinated
- } Assistive technology (researched, coordinated, and/or recommended)
- } Other: _____

7. Training to learn and/or re-learn essential job tasks.

- } Job task analysis completed
- } Training plan Developed

- } Job task training to employer specifications
- } Other: _____

8. Personal skills related to employment

- } Behavior management training
- } Appropriate Work behavior training
- } Time management
- } Money management
- } Other: _____

9. Financial related issues

- } Financial management training
- } Financial benefits coordinated
- } Other: _____

10. Training related to Transportation

- } Coordination of transportation
- } Public transportation training
- } Other: _____

11. Interpersonal and work behaviors

- } Appropriate work behaviors monitored and maintained

- } Fading plan development and implementation
- } Coordinate follow-along services
- } Follow-up services
- } Natural support development
- } Employer follow-up
- } Other: _____

12. Job Coaching Training not previously mentioned:

} _____